

Planning your Troop's Nut Order

See the *Troop M2OS Manual* at www.girlscoutsla.org/fallproduct for instructions on placing the troop's order.

Troops are not required to round up their nut order to the nearest case (12 units) in M2OS. However, we strongly encourage troops to add a small (10%) allowance to their actual orders. Keep in mind:

- The program continues through November 22. Girl Scouts may continue taking orders and selling long after the Nut Order date has passed, as long as your troop has ordered additional product.
- Troops are encouraged to order a few extra items of the most popular varieties: Butter Toffee Peanuts, Signature Chocolate Almonds, English Butter Toffee, Chocolatey Covered Raisins and Dark Chocolate Sea Salt Caramels.
- See the *Troop M2OS Manual* (page 12) for steps on ordering extra troop products.

To place an order:

- M2OS is where you manage your troop's sale.
- Caregivers will enter order card orders into M2OS by Oct. 25 at 11:59 p.m.
- If the caregivers miss the due date, Troop Fall Product Chairs (TFPCs) must enter nut orders in M2OS by 11:59 p.m. on Oct. 26 (**do not enter orders taken online;** they will be automatically entered by the customer).
- View/print page 11 of the *Troop M2OS Manual* from www.girlscoutsla.org/fallproduct.
- Customers may continue to place online orders for girl delivery and shipment through 11:59 p.m. on Oct. 28. Customers may continue to place orders for shipment only through Nov. 22. These orders will be rolled into the troop's order automatically and no additional entry or confirmation is needed by the troop.